

# Document Pack



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**TUESDAY, 15 DECEMBER 2020**

**TO: ALL MEMBERS OF THE SOCIAL CARE & HEALTH SCRUTINY COMMITTEE**

I HEREBY SUMMON YOU TO ATTEND A VIRTUAL MEETING OF THE **SOCIAL CARE & HEALTH SCRUTINY COMMITTEE** WHICH WILL BE HELD AT **2.00 PM ON TUESDAY, 22ND DECEMBER, 2020** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

*Wendy Walters*

**CHIEF EXECUTIVE**



**PLEASE RECYCLE**

<b>Democratic Officer:</b>	<b>Emma Bryer</b>
<b>Telephone (Direct Line):</b>	<b>01267 224029</b>
<b>E-Mail:</b>	<b><a href="mailto:ebryer@carmarthenshire.gov.uk">ebryer@carmarthenshire.gov.uk</a></b>

Wendy Walters Prif Weithredwr, *Chief Executive*,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
*County Hall, Carmarthen. SA31 1JP*

# **SOCIAL CARE & HEALTH SCRUTINY COMMITTEE**

## **14 MEMBERS**

### **PLAID CYMRU GROUP – 7 MEMBERS**

- |    |                   |                               |
|----|-------------------|-------------------------------|
| 1. | <b>Councillor</b> | <b>Kim Broom</b>              |
| 2. | <b>Councillor</b> | <b>Karen Davies</b>           |
| 3. | <b>Councillor</b> | <b>Tyssul Evans</b>           |
| 4. | <b>Councillor</b> | <b>Jean Lewis</b>             |
| 5. | <b>Councillor</b> | <b>Emlyn Schiavone</b>        |
| 6. | <b>Councillor</b> | <b>Gwyneth Thomas [Chair]</b> |
| 7. | <b>Councillor</b> | <b>Dorian Williams</b>        |

### **LABOUR GROUP – 4 MEMBERS**

- |    |                   |                    |
|----|-------------------|--------------------|
| 1. | <b>Councillor</b> | <b>Rob Evans</b>   |
| 2. | <b>Councillor</b> | <b>Amanda Fox</b>  |
| 3. | <b>Councillor</b> | <b>Ken Lloyd</b>   |
| 4. | <b>Councillor</b> | <b>Kevin Madge</b> |

### **INDEPENDENT GROUP – 2 MEMBERS**

- |    |                   |                                      |
|----|-------------------|--------------------------------------|
| 1. | <b>Councillor</b> | <b>Sue Allen</b>                     |
| 2. | <b>Councillor</b> | <b>Ieuan Wyn Davies [Vice-Chair]</b> |

### **NEW INDEPENDENT GROUP – 1 MEMBER**

- |    |                   |                        |
|----|-------------------|------------------------|
| 1. | <b>Councillor</b> | <b>Louvain Roberts</b> |
|----|-------------------|------------------------|

# AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM.
3. PUBLIC QUESTIONS (NONE RECEIVED)
4. CARE INSPECTORATE WALES (CIW) INSPECTION OF INTEGRATED SERVICES; PROGRESS UPDATE ON RECOMMENDATIONS ARISING FROM INSPECTION 5 - 16
5. FORTHCOMING ITEMS 17 - 28
6. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 19TH NOVEMBER, 2020 29 - 34

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**SOCIAL CARE AND HEALTH SCRUTINY COMMITTEE**

**22<sup>ND</sup> DECEMBER 2020**

**SUBJECT:**

**CARE INSPECTORATE WALES (CIW) INSPECTION OF INTEGRATED SERVICES; PROGRESS UPDATE ON RECOMMENDATIONS ARISING FROM INSPECTION**

**Purpose:**

To provide the Scrutiny Committee with a progress report on Carmarthenshire County Council's action plan developed following CIW's inspection.

**To consider and comment on the following issues:**

Carmarthenshire County Council's action plan in response to the CIW inspection and the actions taken to address the issues identified by CIW.

**Reasons:**

For the committee's Information.

**To be referred to the Executive Board / Council for decision: NO**

**EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-**

**Cllr Jane Tremlett, (Social Care and Health Portfolio Holder)**

**Directorate:**

**Communities**

**Name of Head of Service:**

**Alex Williams**

**Report Author:**

**Jayne Thomas**

**Joel Martin**

**Designations:**

**Head of Integrated Services**

**3Ts Locality Manager**

**Social Services and Wellbeing Act Manager**

**Tel Nos.**

**01267 228900**

**E Mail Addresses:**

**alexwilliams@carmarthenshire.gov.uk**

**EXECUTIVE SUMMARY**  
**SOCIAL CARE AND HEALTH SCRUTINY COMMITTEE**  
**22<sup>ND</sup> DECEMBER 2020**

**CARE INSPECTORATE WALES (CIW) INSPECTION OF INTEGRATED SERVICES; PROGRESS UPDATE ON RECOMMENDATIONS ARISING FROM INSPECTION**

**1. BRIEF SUMMARY OF PURPOSE OF REPORT.**

Care Inspectorate Wales (CIW) undertook a two-week inspection of older people services in Carmarthenshire in May 2019 under the theme “*Prevention and Promoting Independence*”. The report published in August 2019 (see *link to report included under “Background papers”*) confirmed a number of strengths and areas of good practice demonstrated by the Authority. The report also highlighted some areas for improvement. As a result, Carmarthenshire County Council’s Integrated Services developed an action plan, which commenced in July 2019 to address areas where it could make improvements.

Despite the implications of the Coronavirus pandemic over the greater part of this year, Integrated Services has continued to work diligently to implement the actions within its action plan and address the areas for improvement that were highlighted in CIW’s August 2019 report.

The attached action plan (in detailed report section) sets out the relevant actions taken to address CIW’s inspection report recommendations.

**2. OTHER OPTIONS AVAILABLE AND THEIR PROS AND CONS**

The local authority could have decided not to have accepted the CIW inspection report recommendations, however as this local authority is continually looking to improve its practice, this would not have achieved this objective. Therefore by developing an action plan, and continually during the course of this year building on the work started last year, the Council has not only addressed the recommendations of CIW but also improved its practices not only for staff but more importantly for the residents of Carmarthenshire who use our services.

<b>DETAILED REPORT ATTACHED ?</b>	<b>YES</b>
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## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Alex Williams** Head of **Integrated Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Alex Williams** Head of **Integrated Services**

1. Local Member(s) - N/A
2. Community / Town Council - N/A
3. Relevant Partners - N/A
4. Staff Side Representatives and other Organisations - N/A

**EXECUTIVE BOARD PORTFOLIO HOLDER(S) AWARE/CONSULTED:**  
YES

The EBM for Social Care and Health will be presenting the report.

<b>Title of Document</b>	<b>Locations that the papers are available for public inspection</b>
CIW Inspection Report	<a href="https://careinspectorate.wales/sites/default/files/2019-08/190807-carmarthenshire-en.pdf">https://careinspectorate.wales/sites/default/files/2019-08/190807-carmarthenshire-en.pdf</a>

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**Report of the Director of Communities**  
**Social Care and Health Scrutiny Committee**

22<sup>nd</sup> December, 2020

**Subject:**  
**Care Inspectorate Wales (CIW) inspection of Integrated Services; progress update on recommendations arising from inspection.**

**Purpose:**

To provide the Scrutiny Committee with a progress report on Carmarthenshire County Council's action plan developed following CIW's inspection.

<b>Head of Service &amp; Designation.</b> <b>Alex Williams, Head of Integrated Services</b>	<b>Directorate</b> <b>Communities</b>	<b>Telephone No.</b> <b>01267 228900</b>
<b>Author &amp; Designation</b> <b>Jayne Thomas, 3Ts Locality Manager</b> <b>Joel Martin, Social Services and Wellbeing Act Manager</b>	<b>Directorate</b> <b>Communities</b>	<b>Telephone No</b> <b>01267 246942</b>

## Care Inspectorate Wales Action Plan; July 2019 updated November 2020

### **Introduction:**

The Care Inspectorate Wales (CIW) undertook a two-week inspection of older people services in Carmarthenshire in May 2019 under the theme “*Prevention and Promoting Independence*”. The Report published in August 2019 confirmed several strengths and areas of good practice demonstrated by the Authority. The report also highlighted some areas for improvement.

The purpose of this Action Plan is to assure the CIW of the Authority’s intent to address the areas reported by the CIW inspection. The Action Plan has been regularly monitored since the Inspection.

### **Areas of improvement:**

The following areas of improvement were identified.

- **Well-being** – we identified a need to ensure qualitative performance information is gathered across the directorate and this provides opportunity for learning across the service.
- **People voice and choice** – CCC need to ensure a sufficient range of services is available to carers across the Local Authority.
- **Partnerships, integration and co-production** – we recommend that there should be an equity of services across all areas of the county.
- **Prevention and early intervention** – we identified a need to continue to connect communities to services through engagement with people and partners to help prevent escalation of need.

An action plan was drafted to address these areas for improvement. Progress has been monitored through PIMS, the Council’s performance management system. The action plan and progress is set out below.

No PIMS Ref	Action	Progress Report and Evidence	Responsible Officer	Date of Completion
1	<b>Wellbeing</b>			
14473	Ensure managers record oversight of work on the IT record management system.	<p>Due to a delay in the implementation of Eclipse we have now re-opened the authorisation function within the Care First system, so all assessments and care and support plans are authorised on the system by the Managers.</p> <p>New business processes being built into Eclipse care management record – expected go live date 1<sup>st</sup> March 2021.</p>	Jayne Thomas	September 2019
14474	Ensure qualitative performance information is gathered across the directorate and this provides opportunity for learning across the service.	<p>Performance data is used on a regular basis by managers across the department. Monthly performance management meetings are held by the director. There are daily reports automated to managers to help them manage their service area. Ongoing performance measures are developed and reported as an when information is required.</p> <p>Quality Assurance Framework ratified in DMT on 26<sup>th</sup> February 2020 and is being implemented.</p>	<p>Silvana Sauro</p> <p>Silvana Sauro/Jayne Thomas/Joel Martin</p>	<p>November 2019</p> <p>February 2020</p>

14475	Ensure personal outcomes recorded represent a personal narrative of what is important to people.	<p>Refresher training has been being rolled out to all staff in the CRTs:-</p> <p>We have delivered the following training sessions to staff on personal outcomes:  29.1.20 Towy, Teifi, Taf Community Resource Team  26.2.20 Llanelli Community Resource Team  27.2.20 Glangwili Hospital Team  12.3.20 Aman &amp; Gwendraeth Community Resource Team  23/6/20 IAA Staff  16/7/20 All staff who could not attend above dates</p> <p>We will continue to run this programme when we have new members of staff and managers continue to monitor recording of outcomes when authorising work.</p> <p>Checklist has been devised for staff to remind them to meet the requirements of the Social Services and Wellbeing (Wales) 2014.</p>	Jayne Thomas/Joel Martin	March 2020
2	<b>People – voice and choice</b>			
14476	Ensure a sufficient range of services to carers is	A lead officer has been appointed within the commissioning Team to lead on carers and advocacy.	Heads of Service: Alex Williams/Avril	September 2020

14477	<p>available across the local authority.</p> <p>Ensure carers are aware of available support services.</p>	<p>The West Wales Carer strategy has been developed and was launched on 26<sup>th</sup> November 2020 – Carers Rights Day.</p> <p><a href="https://www.wwcp.org.uk/wp-content/uploads/2020/11/Carers-Strategy-Final-20.10.20-Eng.pdf">https://www.wwcp.org.uk/wp-content/uploads/2020/11/Carers-Strategy-Final-20.10.20-Eng.pdf</a></p> <p>There is also a local action plan that underpins this strategy.</p> <p>A carers workshop has been undertaken (July 2019) with members of the Carmarthenshire Strategic Partnership Board for Carers to review the purpose and how it undertakes its function.</p> <p>Launch of Strategy as above on Carers Rights Day – Please see video links which is being shared via the Carers Rights Page.</p> <p><a href="https://vimeo.com/483952092">https://vimeo.com/483952092</a> main video Cymraeg  <a href="https://vimeo.com/483955788">https://vimeo.com/483955788</a> main video English  <a href="https://vimeo.com/483966974">https://vimeo.com/483966974</a> Cyng Tremlett video Cymraeg  <a href="https://vimeo.com/483965619">https://vimeo.com/483965619</a> Cllr Tremlett video English</p>	Bracey/Chris Harrison	<p>July 2019</p> <p>November 2020</p>
14478	Ensure a consistent consideration of	The West Wales Advocacy Strategy is in the process of being finalised by Advocacy Regional Commissioning Group. Currently establishing the key priority areas of the strategy, incorporating coproduced content from a wide		In process

	the right to formal advocacy	<p>range of stakeholders and aim to consult on the first draft before the end of the calendar year.</p> <p>Guidance has been circulated to staff on the right of service users to advocacy and how it can be sourced.</p> <p>Training has been provided to all staff on 19<sup>th</sup> and 26<sup>th</sup> February 2020</p> <p>Additional funding to support advocacy and system for spot contract arrangements are now in place.</p>		<p>February 2020</p> <p>February 2020</p> <p>April 2020</p>
3	<b>Partnerships, integration and co-production drives service delivery</b>			
14479	Ensure there is equity of services across all areas of the county	As a department we hold monthly Locality Manager and Team Manager meetings to ensure equity within practice across the County. All information is disseminated to the teams in monthly Community Resource Team meetings and Social Work Team meetings. The Social Services and Well-being (Wales) Act Implementation Manager conveys all changes in process via a monthly E-mail to all staff and uploads the information into the Departmental "Just Asc" web-based system which is accessible to all staff. This	Head of Service – Alex Williams/ Locality Managers	April 2020

		needs to be understood in the context that all three localities are different, and services are tailored to the population health needs of the locality. In addition, cluster funding can lead to differing initiatives taking place in each locality. During the current COVID-19 pandemic we are also having daily skype meetings across the county to ensure consistent approach to any change in service to meet the changing demands. Along with adding a specific page on the “Just Asc” website in relation to COVID – 19 so staff have instant access to any changes in processes or update in legislation.		
4	<b>Prevention and early intervention</b>			
14480	Establish and embed preventative working across communities throughout the county.	A Healthier Carmarthenshire Plan was developed to align with the quadruple aim outlined in A Healthier Wales. Significant work has taken place to embed a coherent approach to prevention and wellbeing. This has been achieved through 2 significant programmes of work: <ul style="list-style-type: none"> <li>○ CONNECT: A programme that aims to empower people to manage their health and wellbeing, which uses technology as a proactive system of connection and proactive support</li> <li>○ Connect to Kindness: which focuses and builds on community strength with an asset-based</li> </ul>	Heads of Services Alex Williams/Avril Bracey/Chris Harrison Julia Wilkinson	September 2019  November 2020
14481	Continue to connect communities to services through			September 2019

14482	<p>engagement with people and partners to help prevent escalation of need.</p> <p>The local authority should reassure itself people contacting Delta Information, Advice and Assistance (IAA) service are provided with appropriate information and advice.</p>	<p>approach, to support kind and connected communities, taking a place-based approach to well-being which encourages active community engagement through an innovative person to person time-banking platform</p> <p>Audit Process has been developed to ensure regular Quality Assurance is being undertaken by the Customer Access and Services Quality Manager</p>	<p>Head of Service: Alex Williams</p>	<p>February 2020</p>
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# SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

## 22ND DECEMBER 2020

### FORTHCOMING ITEMS TO BE HELD ON 27<sup>TH</sup> JANUARY 2020 [10.00 A.M.]

In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.

Discussion Topic	Background	Reason for report
Revenue Budget Consultation 2020/21 - 2022/23	The Committee is consulted on the 3 year Revenue Budget on an annual basis.	This item will provide members with an opportunity to consider and comment on the budget settlement, departmental service budgets and efficiency savings proposals.
Budget Monitoring 2020/21	This item enables members to undertake their monitoring role of the Health & Social Care revenue and capital budgets.	The Committee is being requested to scrutinise the budget information as part of their scrutiny role.
Services & Support for Children & Young People (Multi Agency Forum Update)	To provide an overview of services currently available for young people with emotional and mental health issues and outline progress made on the services provided.	The Committee requested an update following presentation of the report at the Scrutiny meeting on the 17 <sup>th</sup> April, 2019.
Dementia Action Plan	The Committee is consulted on the Dementia Action plan.	This item will enable the Committee to consider and comment on the plan.
Corporate Strategy	To report on the Well-being objectives and Improvement objectives as set out in the Corporate Strategy.	This item will enable the Committee to consider and comment upon progress achieved and to enable members to exercise their scrutiny role.

Communities Department Business Plan 2021/22 – 23-24	The Committee is consulted on the Business Plans for the Communities Department on an annual basis.	This item will enable the Committee to consider and comment on the Communities Departmental Business Plan relevant to its remit.
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**Items circulated to the Committee under separate cover since the last meeting**

1. WLGA email highlighting information regarding COVID-19 vaccination.

**Briefings provided to the Committee since the last meeting**

1. Tackling Poverty / Food Poverty – scheduled 16<sup>th</sup> December 2021 – Cllr. Campbell
2. Connect to Kindness - scheduled 16<sup>th</sup> December 2021 – Julia Wilkinson

**The following document(s) attached for information**

1. The latest version of the Social Care & Health Scrutiny Committee’s Forward Work Programme 2020/21
2. The latest version of the Executive Board Forward Work Programme 2020/21

# SC&H Scrutiny Committee – Forward Work Programme 2020/21

19th November 20	22nd December 20	27th January 21	11th March 21	20th April 21	Joint Scrutiny E&PP + SC&H (TBC)
Covid-19 Position Statement	Progress report following CIW Inspection of Integrated Services	Revenue Budget Consultation 2021 – 2023	Covid-19 Update – Include mental health update	Budget Monitoring 2020/21	Area Planning Board's Drug & Alcohol Misuse Annual Report (TBC)
Budget Monitoring 2020/21		Budget Monitoring 2020/21	Older People's Day Services Recovery Plan	Compliments & Complaints Report (TBC)	Area Board Substance Misuse Service Annual Report (TBC)
SC&H Scrutiny Committee Annual Report 2019/20		Services & Support for Children & Young People (Multi Agency Forum Update)	Carers Update	SC & Health Scrutiny Committee Forward Work Programme 2021/22	
Social Care & Health Scrutiny Forward Work Programme 2020/21		Dementia Action Plan	Learning Disability Strategy (2019- 2023)		
		Corporate Strategy	Actions & Referrals Update		
		Communities Department Business Plan 2021/22 – 23-24			

### **ITEMS CARRIED OVER FROM PREVIOUS WORK PROGRAMME:**

- Living Units for people with learning disabilities - Martyn Palfreman (Action 011 18/19) – **OUTSTANDING SINCE 23/01/2019 REPORT VIA E-MAIL**

### **DEVELOPMENT / INFORMAL SESSIONS:**

#### 16<sup>th</sup> December 2pm

- Food Poverty / Tackling Poverty - Cefin Campbell
- Connect to Kindness – Julia Wilkinson

#### 22<sup>ND</sup> December (following Scrutiny)

- Covid Testing (including care home testing) – Alex Williams
- Covid Vaccination – Alex Williams
- General Covid update – Alex Williams & Avril Bracey

#### 27<sup>th</sup> January 2021 (TBC with officers)

- Community access to hot meals - Alex Williams
- Transformation/ICF Programme Update – Alex Williams

#### 17<sup>th</sup> March 2021 (TBC with officers)

- Befriending Service – Sue Smith
- DEWIS – Sue Smith

#### 24<sup>th</sup> March 2021 – Forward Work Programme

- Forward Work Programme – 2021/22

### **TASK & FINISH REVIEW: (to restart 21/01/21)**

- Early Intervention & Prevention of Suicide in Carmarthenshire.

### **REPORTS REQUESTED:**

### **Items identified / carried forward for Scrutiny 2021/22 (post April)**

- Mental Health Update
- Mental Health of Carers and Young People
- Annual Safeguarding Report

### **Items identified/carried forward for Development Sessions 2021/22**

- Shared Lives Placement – Avril
- Respite Service – Avril
- Recruitment and Retention of OT & Social Workers – Alex / Avril
- Double Handed Care (update on the process and service) – Alex
- Social Worker Hospital Assessment - Alex

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
**–as at 18/11/2020 (For the period November 20 – Oct 21)**

**Introduction**

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board over the next 12 months. It is reviewed and published quarterly to take account of changes and additional key decisions.

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
 –as at 18/11/2020 (For the period November 20 – Oct 21)

**CHIEF EXECUTIVES**

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
CROSS HANDS EMPLOYMENT SITE	Jason Jones – Head of Regeneration	Leader	N/A	30/11/2020
TARGETED REGENERATION INITIATIVE	Jason Jones – Head of Regeneration	Leader	N/A	30/11/2020-
BREXIT	Jason Jones, Head of Regeneration	Leader	Not applicable	21/12/2020
INTEGRATED IMPACT ASSESSMENT AND COVER SHEET	Wendy Walters, Chief Executive/Gwyneth Ayres	Deputy Leader	No	To be confirmed
WELSH LANGUAGE ANNUAL REPORT	Wendy Walters, Chief Executive/Gwyneth Ayres	Culture, Sport & Tourism	June	July
WELLBEING OBJECTIVES	Wendy Walters Chief Executive	Communities and Rural Affairs		
WELSH GOVERNMENT CONSULTATION DOCUMENTS	Wendy Walters Chief Executive	Deputy Leader	If applicable	If applicable
REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS	Wendy Walters, Chief Executive	Resources		As and when required
REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB	N/A	As And When Required
CITY DEAL UPDATE (INCLUDING PENTRE AWEL)	Wendy Walters Chief Executive	Leader		As & When Required
ANNUAL REPORT	Noelwyn Daniel -Head of ICT & Corporate Policy	Deputy Leader	Date to be confirmed	Date to be confirmed
NET ZERO ACTION PLAN - REVIEW	Jason Jones, Head of Regeneration	Communities and Rural Affairs	Date to be confirmed	Date to be confirmed

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
**–as at 18/11/2020 (For the period November 20 – Oct 21)**

**COMMUNITY SERVICES**

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
SOCIAL CARE FUNDING – COVID-19 RESPONSE	Jake Morgan - Director of Communities	Social Care & Health		
PPE - CURRENT POSITION & FUTURE NEED/UPDATE REPORT	Jonathan Morgan – Head of Homes and Safer Communities / Adele Lodwig	Housing		
FOOD & FEED SERVICE DELIVERY PLAN	Jonathan Morgan – Head of Homes and Safer /Sue Watts	Culture, Sports & Tourism		21/12/20
OLDER PEOPLE’S DAY SERVICES RECOVERY PLAN	Jonathan Morgan – Head of Homes and Safer / Alex Williams	Social Care & Health		NOV/DEC 2020
HOMELESSNESS AND TEMPORARY ACCOMMODATION REPORT	Jonathan Morgan – Head of Homes and Safer /Jonathan Willis	Housing		21/12/20
TYISHA	Robin Staines	Housing		
FUTURE PRESSURES IN ADULT SOCIAL CARE	Avril Bracey – Head of Adult Social Care	Social Care & Health		
COMMUNITY COHESION UPDATE	Jonathan Morgan – Head of Homes and SC/Les James	Housing		11/01/21
FUTURE OF HOUSING SERVICES ADVISORY PANEL	Jonathan Morgan – Head of Homes and SCr/Les James	Housing		11/01/21
UNIVERSAL CREDIT AND RENTS UPDATE RENT ARREARS POSITION STATEMENT	Jonathan Morgan – Head of Homes and Safer Communities/ Jonathan Willis	Housing		11/01/21
ANTI SOCIAL BEHAVIOUR POLICY	Jonathan Morgan – Head of Homes and Safer Communities /Les James / Sue Watts/Robert David Williams	Culture, Sports & Tourism	E&PP Scrutiny 21/01/21	08/02/21
LD STRATEGY	Chris Harrison Head of Strategic Joint Commissioning/ Avril Bracey - Head of Adult Social Care	Social Care & Health	SC&H 27/01/21	08/02/21
CHS+ DELIVERING WHAT MATTERS BUSINESS PLAN	Jonathan Morgan – Head of Homes and Safer Communities/ Rachel Davies/ Gareth Williams	Housing	18/01/21 Community Scrutiny	08/02/21 (Budget)
DOG BREEDERS LICENCE UPDATE (Change of policy/legislation)	Jonathan Morgan – Head of Homes and Safer Communities/ Roger Edmunds	Public Protection		24/05/21

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
**–as at 18/11/2020 (For the period November 20 – Oct 21)**

Pending				
DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2019/20	Jake Morgan – Director of Communities/Silvana Sauro	Social Care & Health		TBC
2020 REVIEW OF LICENSING POLICY	Jonathan Morgan – Head of Homes and Safer Communities/ Emyr Jones	Culture, Sports & Tourism		TBC

WORKING DRAFT



**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
 –as at 18/11/2020 (For the period November 20 – Oct 21)

<b>CORPORATE SERVICES</b>				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	Resources	N/A	SEPT NOV JAN MARCH
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	Resources	N/A	SEPT/OCT JAN APR
ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	Resources	N/A	JULY
5 YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	Resources	ALL JAN/ FEB	JAN
COUNCIL TAX BASE	Chris Moore / Helen Pugh	Resources	N/A	DEC
Council Tax Reduction Scheme	Chris Moore / Helen Pugh	Resources	N/A	FEB
BUDGET STRATEGY (Revenue and Capital)	Chris Moore Director of Corporate Services	Resources	ALL JAN/ FEB	JAN
HIGH STREET RATE RELIEF	Chris Moore Director of Corporate Services /Helen Pugh	Resources	N/A	March
CORPORATE RISK REGISTER	Chris Moore Director of Corporate Services / Helen Pugh	Resources	– Audit Committee March & SEPT	

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
 –as at 18/11/2020 (For the period November 20 – Oct 21)

<b>CORPORATE SERVICES</b>				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	Resources	N/A	22 <sup>ND</sup> FEBRUARY – BUDGET MEETING
FINAL BUDGET Revenue & Capital	Chris Moore Director of Corporate Services	Resources	N/A	22 <sup>ND</sup> FEBRUARY – BUDGET MEETING
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	Resources	HOUSING	22 <sup>ND</sup> FEBRUARY BUDGET MEETING
BUDGET OUTLOOK	Chris Moore Director of Corporate Services	Resources	N/A	NOV

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
 –as at 18/11/2020 (For the period November 20 – Oct 21)

<b>EDUCATION &amp; CHILDREN</b>				
<b>Subject area and brief description of nature of report</b>	<b>Responsible Officer</b>	<b>Executive Portfolio</b>	<b>Scrutiny Committee to be consulted</b>	<b>Date of expected decision by Executive Board</b>
SCHOOL UPDATE REPORT- COVID 19, SCHOOLS CAUSING CONCERN AND FINANCE	Gareth Morgans – Director of Education and Children	Education & Children	N/A	
LA EDUCATION SERVICES SELF EVALUATION	Aneirin Thomas – Head of Education and Inclusion	Education & Children	tbc	To be confirmed
UPDATE ON NEW CURRICULUM DEVELOPMENTS	Aeron Rees – Head of Curriculum and Wellbeing	Education & Children	tbc	To be confirmed
POST 16 EDUCATION	Aeron Rees – Head of Curriculum and Wellbeing	Education & Children	tbc	TBC
RESULTS OF 2020 EXAMINATIONS	Aneirin Thomas – Head of Education and Inclusion	Education & Children	N/A	TBC
PROPOSAL TO DISCONTINUE YSGOL GYNRADD BLAENAU AND TO INCREASE THE CAPACITY AND CHANGE THE NATURE OF PROVISION AT YSGOL GYNRADD LLANDYBIE (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
ALN TRANSFORMATION ACTION PLAN	Aneirin Thomas – Head of Education and Inclusion	Education & Children	28/01/20	tbc
CHILDREN’S SERVICES PAPER- TBC	Stefan Smith - Head of Children’s Services	Education & Children	N/A	tbc
CARMARTHENSHIRE 10 YEAR STRATEGY FOR EDUCATION	Gareth Morgans – Director of Education and Children	Education & Children	23/11/20	October 2020
PROPOSAL TO RELOCATE YSGOL HEOL GOFFA AND TO INCREASE ITS CAPACITY (STAGE 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES)	21 <sup>st</sup> December
PROPOSAL TO DISCONTINUE YSGOL RHYDYGORS (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
PROPOSAL TO CHANGE THE AGE RANGE AT YSGOL SWISS VALLEY (TBC) (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)
PROPOSAL TO DISCONTINUE YSGOL GYNRADD MYNYDD Y GARREG (STAGE 1, 2 AND 3)	Simon Davies – Head of Access to Education	Education & Children	YES	21/12/20 (Stage 1) 10/05/21 (Stage 2) 05/07/21 (Stage 3)

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 20/21**  
 –as at 18/11/2020 (For the period November 20 – Oct 21)

<b>ENVIRONMENT</b>				
Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
LOCAL DEVELOPMENT PLAN DEPOSIT	Llinos Quelch- Head of Planning / Ian R Llewelyn	Planning		21 <sup>st</sup> December 20
REGIONAL TECHNICAL STATEMENT	Llinos Quelch- Head of Planning /Hugh Towns	Planning	TBC	21 <sup>st</sup> Dec 20
WASTE COLLECTION STRATEGY REVIEW	Ainsley Williams. Head of Waste & Environmental Services Dan John /Geinor Lewis	Environment	TBC	Feb 2021
CARMARTHENSHIRE POLLINATOR ACTION PLAN	Llinos Quelch- Head of Planning /Rosie Carmichael	Planning	TBC	27th April 21
HIGHWAYS MAINTENANCE MANUAL	Steve Pilliner - Head of Transportation & Highways/ Chris Nelson/ Richard Waters	Environment	EPP Feb 21	July 21
PUBLIC CONVENIENCES	Ainsley Williams. Head of Waste & Environmental Services Rhys Davies	Environment	TBC	27 <sup>th</sup> September 21
AMR PLANNING	Llinos Quelch- Head of Planning	Deputy Leader		27 <sup>th</sup> September 2021
APR	Llinos Quelch- Head of Planning	Deputy Leader	TBC	27 <sup>th</sup> September 21
EQUESTRIAN STRATEGY	Steve Pilliner - Head of Transportation & Highways /Caroline Ferguson	Environment		25 <sup>th</sup> October 21

## SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

Thursday, 19 November 2020

**PRESENT:** Councillor G. Thomas (Chair)

**Councillors:**

S.M. Allen, K.V. Broom, I.W. Davies, K.Davies, R.E. Evans, W.T. Evans, A.L. Fox, M.J.A. Lewis, K. Lloyd, K. Madge, D. Price (In place of D.T. Williams), B.A.L. Roberts and E.M.J.G. Schiavone

**Also in attendance:**

Councillor D.M. Jenkins, Executive Board Member for Resources  
Councillor J. Tremlett, Executive Board Member for Social Care and Health

**The following Officers were in attendance:**

J. Morgan, Head of Homes & Safer Communities  
A. Bracey, Head of Social Care  
A. Williams, Head of Integrated Services  
C. Harrison, Head of Strategic Joint Commissioning  
R. Page, Senior Business Support Manager  
A. Thomas, Group Accountant  
S. Rees, Simultaneous Translator  
J. Corner, Technical Officer  
M. Evans Thomas, Principal Democratic Services Officer  
R. Lloyd, Democratic Services Officer  
K. Thomas, Democratic Services Officer  
E. Bryer, Democratic Services Officer

**Virtual Meeting - .10.00 am - 12.25 pm**

**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor D.T. Williams.

**2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM.**

<b>Councillor</b>	<b>Minute No (s)</b>	<b>Nature of Interest</b>
Ken Lloyd	4. Revenue & Capital Budget Monitoring Report 2020/21.	Close family member is a carer in the Shared Lives Scheme.
Louvain Roberts	4. Revenue & Capital Budget Monitoring Report 2020/21.	Relative is a social worker for the Authority.
Kevin Madge	4. Revenue & Capital Budget Monitoring Report 2020/21.	Daughter is a social worker for the Authority.

Darren Price	5. Impact of Covid 19 on Carmarthenshire's Adult Social Care Services.	Grandmother is a service user of the Authority.
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There were no declarations of prohibited party whips.

### 3. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

### 4. REVENUE & CAPITAL BUDGET MONITORING REPORT 2020/21

[NOTE: Cllrs. K. Lloyd, K. Madge and B.A.L. Roberts had earlier declared an interest in this item].

The Committee considered the Revenue and Capital Budget Monitoring Report in relation to the Social Care and Health Service, which provided an update on the latest budgetary position as at 31<sup>st</sup> August, 2020 in respect of the 2020/21 financial year.

The Social Care & Health Service was projecting an overspend of £898K on the revenue budget and net variance of -£155K against the 2020/21 approved capital budget. £100K of this had been vired to the Carmarthen Leisure Centre project within the Communities Department.

The Committee was advised by the Executive Board Member for Resources that the report took into account the additional funding received from Welsh Government.

A number of questions / observations were raised on the report. The main matters were as follows:

- In response to a request for further information regarding the £100K vired to Carmarthen Leisure Centre, it was confirmed that this was underspent project funding that would be vired back to Social Care.
- Concern was raised regarding the vacancies within the Occupational Therapy team. The Committee was advised there was always a 2 – 3 month time lag due to the recruitment process and that recruitment had not been delayed due to financial constraints.
- It was asked if the extra funding from Welsh Government was meeting the increased demand on service provisions. It was advised that quarterly claims were submitted for Covid related expenditure and that to date most of the claims had been paid. It was noted that to date only £100K (subsequently confirmed as £184k) had been deemed ineligible and that dialogue with Welsh Government regularly discussed any eligibility queries.
- In response to concerns expressed regarding the longer term impact of Covid on mental health, the Committee was advised that the Authority was very aware of the impact and that a report was due to be presented to CMT shortly.
- It was asked if Day Care Services would be re-opening sooner now that a vaccine was imminent. It was advised that the distribution of the vaccine would not be as straightforward as portrayed by the media and that there were numerous factors to be considered. However, it was agreed that

should the appropriate vaccine be available re-opening Day Centres would be a priority. It was also confirmed that the Day Centre report would be presented to the Executive Board in January which the Committee would be able to scrutinise.

- Concern was raised regarding how the recent outbreak of Covid had been managed at Amman Valley Hospital. Re-assurance was given that the situation was being actively managed and that the correct procedures for infection control and use of PPE were being followed.
- In response to questions regarding the vaccination programme, the Committee was advised by the Head of Integrated Services that she was working closely with Hywel Dda Health Board and was actively involved in the process on how the vaccine would be deployed and prioritised.
- The issue of vacancies in sheltered housing complexes was raised. The Executive Board Member for Social Care and Health advised that this was a matter for the Communities department, however discussions had taken place regarding the issue and that further information would be provided.
- It was asked if the high cost of agency staff in care homes had improved and if so, how had this been achieved. It was advised that agency payments had reduced this financial year. It was thought that this was due to the reduction in staff sickness and the increase in working hours. It was also noted that the Authority had also re-deployed many of its staff into services such as Care Homes.

**UNANAMOUSLY RESOLVED that the report be received.**

## **5. IMPACT OF COVID-19 ON CARMARTHENSHIRE'S ADULT SOCIAL CARE SERVICES**

[NOTE: Cllr. D. Price had earlier declared an interest in this item].

The Committee received a report providing a position statement regarding the Covid-19 pandemic's impact on Adult Social Care including Integrated Services, and Commissioning.

The report described how the Authority managed the first phase of the pandemic, lessons learnt and how this informed service priorities going forward.

The Executive Board Member for Social Care & Health advised the priority had been the continuation of support to those who were receiving services and support from the Authority. Maintaining Care Home visits had been challenging however the policy was to ensure that families were allowed visits so that they could be there at the end for their loved ones. Digital solutions also played a part in maintaining communications.

A number of questions / observations were raised on the report. The main matters were as follows:

- In response to a comment on the use of independent commissioned care, the Executive Board Member for Social Care & Health stated that there was a role for both in-house and private sector provision and that it was important to get the right balance.
- It was asked if the Authority was considering quick diagnostic tests which

would enable more care home visits to take place. It was stated that Welsh Government were proposing to trial this approach with three Local Authorities. The Committee was also advised that visits would start again next week in infection free homes and that it would be controlled to ensure robust infection control.

- Assurance was sought that there was adequate PPE provision available. The Head of Homes and Safer Communities confirmed that adequate stocks were available.
- Officers were asked how much was the Authority learning from other regions. The Committee was advised that the Authority was keeping a watching brief on what England and other regions were doing. It was stated that there was a constant dialogue between Heads of Service comparing ideas and sharing lessons learnt.
- It was stated that while we've had to adapt and make more use of technology during the pandemic this wasn't a suitable option for everyone. Officers informed the Committee that the Authority was proactively working with Digital Communities Wales and third sector partners to take a strategic review to digital solutions to support everyone. Funding had also been made available via the ICF capital bid. It was also noted that while technology had been useful, in many cases it could not replace the need for face to face assessments.
- Concern was expressed regarding the effect of working through the pandemic had had on front-line staff. The Committee was assured that the wellbeing of staff was important and that it was recognised how difficult it had been. The department had been working with Occupational Health in developing support mechanisms and various solutions had been put in place ranging from the use of teams where people could discuss their concerns to virtual picnics and quizzes. Regular supervision meetings were being held and managers were also encouraging staff to take annual leave.
- Assurance was sought that all discharges from hospital to care homes would be Covid free. The Head of Integrated Services confirmed that all residents going into care homes must have had a negative test. The only exception would be if the home already had an outbreak of Covid and if the resident already had Covid on admission to hospital. It was also noted that a test was only one level of assurance and that good use of PPE and effective infection control procedures were also required. Additionally, on admittance all new residents were isolated for 14 days to minimise potential transmission.
- It was asked if care home workers had received the £500 payment from Welsh Government. It was confirmed that nearly all in house carers had been paid and that 99% of payments have been made to care agencies. The Head of Homes and Safer Communities highlighted that some staff had donated their payments to foodbanks.

The Committee expressed their gratitude to all front-line staff and officer for their outstanding work and dedication during the pandemic.

**UNANIMOUSLY RESOLVED that the report be received.**



**6. SOCIAL CARE & HEATH SCRUTINY COMMITTEE ANNUAL REPORT 2019/20**

The Committee received an Annual Report detailing the work of the Committee during the 2019/20 municipal year. The report had been prepared in accordance with Article 6.2 of the Council's Constitution which requires Scrutiny Committees to prepare an annual report giving an account of the Committee's activities over the previous year.

The report provided an overview of the Committee's work programme and the key issues considered during the year. The report also provided details of development sessions and site visits arranged for the Committee as well as attendance data.

**UNANAMOUSLY RESOLVED that the Social Care & Health Scrutiny Committee's Annual Report 2019/20 be received.**

**7. SOCIAL CARE & HEATH SCRUTINY COMMITTEE FORWARD WORK PROGRAMME FOR 2020/21**

The Committee considered its Forward Work Programme for 2020/21, which had been prepared in accordance with the Council's Constitution which required Scrutiny Committees to develop and publish annual forward work programmes identifying issues and reports to be considered at meetings during the course of the municipal year.

**UNANAMOUSLY RESOLVED that the Forward Work Programme for the Social Care & Health Scrutiny Committee for 2020/21 be confirmed.**

**8. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 5TH MARCH, 2020**

**UNANAMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 5<sup>th</sup> March, 2020 be signed as a correct record.**

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**CHAIR**

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**DATE**

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